

Minutes of the MANCA Board Meeting held on Saturday, June 21, 2008

Venue: India Community Center, Milpitas, CA 95035

Time: 2:30pm to 5 m

Prepared by: Joseph Kurian, Secretary

Participants: Philip Karukaparambil, Geeta George, Tojo Thomas, Dr. Ajith Nair, Joseph Kurian, Renuka Empranthiri, Anil Nair, Babu Alummoottil, Biju Joseph, Azeez C., Nimmi Priya

Absentees: Jose Karingada, Reenu Cherian, Lizzy John, Benny Anose

DISCUSSIONS AND DECISIONS

Agenda	Decision
<p>1. Minutes of the last meeting.</p> <p>2. MANCA Night Accounts.</p> <p>3. MANCA Night – Retrospective</p> <p>4. Policy on reimbursements and free tickets</p> <p>5. Picnic and sports</p>	<p>The meeting was called in order by Chairman Philip Karukaparambil.</p> <p>Secretary Joseph Kurian presented the minutes of the 5/10/2008 meeting and was passed.</p> <p>Treasurer Mr. Azeez presented the account and reported a profit of \$200.53 after the expenses.</p> <p>Board Members felt that in general the program was very good. Felt that the program committee under the leadership of Anil Nair did a wonderful job. Food was excellent.</p> <p>Board members made a decision to have a person assigned exclusively for time management for the future events.</p> <p>President Geeta George presented a letter from CET regarding the policy and procedures for the facility use.</p> <p>Board decided to assign a team of committee members for the execution of a program. A program manager will be assigned for the program from the team and a program budget will have to be approved by the board.</p> <p>Board decided that once a responsibility is assigned to a person and if there needs to be a change or addition to an already made decision, that responsible person must be included or involved when changing or adding a decision.</p> <p>Board decided that in the future limited number of complementary tickets will be given to people who contribute their talents or capabilities which are unavoidable for a MANCA event. Board Members can make recommendations to President or Chairman. Final decision will be made by the chairman or President.</p> <p>It was decided that all board members should purchase tickets for every event.</p> <p>Picnic will be on July 19th at Elizabeth Park form 10am to 6pm. Decided to send an Evite. Donation: Individual \$ 10.00, Family \$ 20.00 Food Committee:</p>

<p>5. Souvenir</p> <p>6. Next meeting</p>	<p>Geeta George agreed to coordinate. Mr. Jose Karingada, Biju Joseph and Babu Alummoottil to help. Food Items: BBQ, Veg/nonveg burgers, sausages, corn, Watermelon, grapes, soft drinks etc.</p> <p>Sports Committee: Joseph Kurian, Tojo Thomas, Priya and Reenu Cherian Sports Items: Races, fun games, volleyball and Tug of War.</p> <p>Mr. Anil Nair agreed to help with Music for picnic day.</p> <p>Ajith may get sample work by next meeting.</p> <p>August 2, 2008</p> <p>Meeting adjourned at 5pm.</p>
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